ENABLING GOVERNMENT
ITAB
WITH TECHNOLOGY

Information Technology Advisory Board

July 25, 2007 ITAB Meeting Minutes

Attendees:
Elena Jobe, Vice-ITAB Chair, CIO ITSD/DESE
Dan Ross, CIO ITSD

Adams, Steve ITSD-DSS	James, Diana ITSD-DESE	Stokes, Tom OA
Allen, Corky Gartner	Jobe, Elena ITSD-DNR	Thomas, Ron OA
Atchison, BJ ITSD-DED	Lloyd, Don ITSD-DOC	Volkart, Jason ITSD-MDA
Beckwith, Rich House of Reps	Lueckenhoff, Larry MSHP	Weaver, Alicia OA
Bradley, Mark MO-NG	Mertens, Chris OA	Wieberg, Pete OA
Buechter, Augie ITSD-DSS	Monda, Paul ITSD-DHSS	Young, Doug ITSD-MDC
Clark, Christy ITSD-DED	Myers, Bob Tier	
Davis, Rob ITSD-DOLIR	Porter, R.D. OA	
Duwe, Daryl META	Rawat, Gagneesh ITSD-DHE	
Dwyer, Tim ITSD-DIFP	Reed, Phil ITSD-DOR	
Eggen, Gary OA	Reinkemeyer, Cathy ITSD-DED	
Falter, Jeff ITSD-DOR	Renick, Cindy SAO	
Fees, Douglas ITSD-MODOT	Roggero, Jim OSCA	
Gerling, Richard MO Ethics	Ross, Dan OA	
Grecian, Jan OA	Spicci, Tony ITSD-MDC	

Elena Jobe called the meeting to order at 8:30 a.m.

PRESENTATIONS/DISCUSSION ITEMS
None noted.

ACTION ITEMS
1. June 27, 2007 ITAB minutes were presented for approval. Jim Roggero made a motion to approve, Steve Adams seconded, and the minutes were approved.
2. Elena announced Paul is to set up a date for the Social Network Presentation.

GENERAL BUSINESS
1. **CIO Discussion (Dan Ross)**
a. Dan stated Daryl Duwe is putting on ITC Summit on December 14, 2007 in St. Louis. All IT Directors are invited, all meals will be provided. An agenda for the conference will be distributed shortly. Dan stated two more sponsors are needed, please email Daryl Duwe at dduwe@earthlink.net if you would like to sponsor.
b. Dan announced the budget format will change. IT director from each agency need to be in attendance for a detailed description of the changes. Each agency will make and present all their decision items. The budget is due October 1, 2007.

2. **ITAB Chair Items (Paul Wright, ITSD-DESE)**
a. Elena announced a State Data Center Tour will take place at 9:30 today.

ITAB COMMITTEE UPDATES
1. Architecture Review Committee (Ron Thomas) – Ron stated the ARC visited with Dan Ross and Bill Bott. They met to discuss descriptions with domains. Ron also stated Gartner discussions will soon be starting.

2. **Digital Media Developers Committee (Kevin Lanahan/Bobbie Sue Koelling) –** Bobbie Sue announced DMD had three presentations. First, Amy Rayburn and Brenda Fife from OA did a website walk through in regards to Missouri Accountability Portal. Second, Tom Levin whom is the Google Search Appliance contact. Third, Paul Wright spoke in regards to State Government IT Recruitment Initiative. Bobbie Sue stated that current mailman listservs will be moved between mid August to the beginning of September. Current Majordomo listservs will be moved between September 1st to October 1st. Bobbie Sue wanted everyone to be aware of the various free Adobe eSeminars until August 28. You can find the free eSeminars at http://www.adobe.com/cfusion/event/index.cfm?event=detail&id=860577&loc=en_us.
3. **MOTEC (Jeff Falter/Laura Mertens) –** No report noted.
4. **Personnel Committee (Chris Wilkerson) –** Chris stated the committee will be meeting every other week. Training on how to fill out a PDF will be available.
5. **Project Management Standing Committee (Rich Beckwith/Tom Stokes) –** Rich stated committee met Monday to discuss charters. The first ninety hour PM Training session started on May 19, 2007.
6. **User Group Coordination (Jeff Falter) –** Jeff stated the ITAB website has been corrected.
7. **MOREnet Update (Chip Byers) –** No report noted.
8. **Statewide Purchasing Update (Gary Eggen/Karen Boeger) –** Gary announced PAQ training was successful. The next PAQ training is scheduled for September 6, 2007 from 9:00 a.m. to 11:30 a.m. in room 500 in Truman Building.
9. **Technology Services Update (Chris Wilkerson) –** R.D. stated laptop encryption draft for policy and procedures will be sent out by end of the week. Classes are scheduled for the first week in August. Marilyn stated training for SafeBoot will be held on August 6th and 7th. Each agency needs to designate one to two people to attend SafeBoot training. Marilyn stated End User support staff will be effected by SafeBoot. Contact Marilyn by August 2nd with the names of staff attending training. Alicia stated she is meeting with each agency once a month for performance measures. Alicia announced they are preparing for a disaster exercise at the end of July. Pete stated the MOREnet servers will be around for awhile.
10. **MO GIS Advisory Council/GIO Update (Tony Spicci/Bobbie Sue Koelling) –** Tony stated imagery for state processing well. Project Homeland (DHS/ESRI) envisioned to allow data to move back and forth during an event. Missouri is one of five pilot states. GIS Day was successful, they spoke with around twenty legislatures.

OPEN DISCUSSION
1. Jan Grecian stated she is looking for volunteers to help with IT recruitment. Jan and Paul will coordinate attendance at career fairs around the central Missouri region to recruit students into an IT career. Jan would like to have names of volunteers for helping at the career fairs by mid August.
2. Chris encouraged everyone to use database to list cost savings and efficiencies.

REVIEW OF ACTION ITEMS
1. Contact Marilyn with training attendees by August 2, 2007.
2. Notify Jan of any volunteers for Career Fair IT recruitment by August 15, 2007.

NEXT MEETING

The next ITAB meeting is scheduled for **Wednesday, August 29, 2007 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO**.

PW/sj